



City of Auburn, Maine

60 Court Street | Auburn, Maine 04210
 www.auburnmaine.gov | 207.333.6601

BOARD/COMMITTEE/WG MEETING AGENDA

Appointment Committee

March 10, 2025 | 4:00 PM
 Auburn Hall, Room 204 – 60 Court St

1. Call to Order – Select Chair
2. Accept minutes from February 11, 2025
3. Open Session
4. Consider applications received for the following:

| Board/Committee | Seats Available | Applications received by 3/3 deadline |
|--|----------------------------------|---|
| Planning Board (Associate Member) | 1 | Denise Turgeon, Aziza Mubalama Perkins, Bilal Hussein |
| | | |
| | | |
| Board of Assessment Review | 4 vacant (1 member, 3 Alternate) | Elisabeth Collier* |
| Zoning Board of Appeals | 1 vacant | No applications received |
| <i>* = Current member, applying for new term</i> | | |

The Appointment Committee may enter Executive Session to discuss applications pursuant to 1 M.R.S.A. §405(6)(A).

5. Other business – Next meeting
6. Adjourn

Appointment Committee Meeting Minutes
February 11, 2025
4:30 PM, Conference Room 204, Auburn Hall

Present: Councilor Platz, Councilor Whiting, Councilor Gerry, City Clerk Emily Carrington

Council Platz opened the meeting at 4:30pm. Councilor Platz was voted as Chair of the meeting by unanimous consent, 3-0.

Minutes from the January 21, 2025 meeting accepted by unanimous consent, 3-0.

There was no members of the public present for open session.

The City Clerk shared a memo from Mayor Harmon:

“Relative to the Water District, Bruce Rioux told me that he is applying for the unexpired term for the seat that Jason Pawlina previously held. Tim Simpson is applying for the seat previously held by Kevin Arel, whose term expired. I’m not sure if this shows up in the application system or not. Can you advise the Committee of this so that the applicants get slotted into the appropriate seats and the terms are in alignment with the applicant’s expectations.”

Councilor Whiting moved to enter Executive Session pursuant to Title 1 M.R.S.A. 405 (6)(A) to discuss applications. Motion seconded by Councilor Gerry. Motion passed 3-0; entered Executive Session at 4:32pm.

Councilor Platz declared the Appointment Committee out of Executive Session at 4:45pm.

Motion was made by Councilor Platz to recommend the following for appointment:

Auburn Water District (term exp. 3/1/27) – Bruce Rioux
Auburn Water District (term exp. 3/1/29) – Timothy Simpson
Auburn Water District (term exp. 3/1/29) – Bob Cavanagh

Motion seconded by Councilor Gerry. Motion passed 3-0.

Motion was made by Councilor Platz to recommend the following for appointment:

Auburn Sewerage District (term exp. 3/1/29): Denis Bergeron
Auburn Sewerage District (term exp. 3/1/28): Graca Muzela

Motion seconded by Councilor Whiting. Motion passed 3-0.

Motion was made by Councilor Platz to recommend the following for appointment:

Complete Streets Committee (term exp. 12/21/26): Katherine Truitt

Motion seconded by Councilor Gerry. Motion passed 3-0.

The City Clerk noted the next deadline for applications has been posted for March 3, 2025, this includes for the vacancy on the Planning Board (Associate) seat. The Appointment Committee will look to meet the second week of the month of March at a date to be decided, to have a recommendation for the March 17 Council meeting.

Motion to adjourn made by Councilor Platz. Seconded by Councilor Whiting. Motion passed 3-0, adjourned at 4:50pm.

Respectfully submitted,

Emily Carrington, City Clerk

Elisabeth Marie Collier

City of Auburn ME | Generated 3/4/2025 @ 8:05 am by OnBoardGOV - Powered by ClerkBase

Status

Name Elisabeth Marie Collier
Application Date 2/10/2025
Expiration Date 5/10/2025
Board Member [Elisabeth Collier](#)
Status Validated

| Board | Vacancies | Status | Actions |
|--|-----------|----------------------|--------------------------|
| Board of Assessment Review | 3 | Pending | <input type="checkbox"/> |

Basic Information

Name
Elisabeth Marie Collier

Please describe why you wish to serve on the Committee/Board.
I would like to continue my role on this committee

Are you presently serving on a City board or committee? If so, which one(s)?
Yes-Assessment Review and Park and Rec

Have you completed FOAA Training?
Yes

What is your ward?
1

Additional Information

Notes

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Contact Information

Address
97 Lake Auburn Avenue
Auburn, ME 04210

Yes, I am a resident
Yes

Email
eholiday5@yahoo.com

Phone
2096069497

Elisabeth Collier R.N. B.S.N

209-606-9497 * Eholiday5@yahoo.com

OBJECTIVE

To bring the consistent use of the evidence-based nursing process, to encourage, to lead, and to empower nurses. Maintaining and encouraging a professional, kind, productive, and healthy work environment while meeting quality metrics, managerial duties, throughput and bed management.

EDUCATION

Valencia College

Associates of Arts May 2008-August 2010

Associates of Science in Nursing January 2012-August 2013

University of Central Florida

Bachelor of Science in Psychology August 2010-December 2011

Capella University

September 2022-September 2023

Bachelor of Science in Nursing

Saint Joseph's of Maine

Pending Acceptance

Combined MBA/MSN Program

Fall 2024 start

Leadership Experience

House Supervisor in multiple facilities

Clinical Nurse Educator developed and ran onboarding program for new critical care nurses

CVICU/ICU program launches, Launched new dialysis contract with less than a month's notice

CLINICAL EXPERIENCE- RN obtained in August 2013

- Trauma, MICU, SICU, CVICU, ED
- CRRT, LVAD, RVAD, TTM, CABG, EVD, Bolts, Trauma Bay

WORK HISTORY Permanent Staff

Health Central Hospital -Critical Care RN December 2013-March 2015

Sutter Memorial-PACU/ICU January 2018-October 2018

Honor Health TPK/Shea- ICU December 2019-May 2020

Abrazo West Campus- Trauma ICU/ED October 2018- Feb 2021

| | |
|--|-------------------------------|
| Abrazo Buckeye Emergency Department | January 2019-Feb 2021 |
| Massachusetts General Hospital-CVICU | May 2021-July2023 |
| Central Maine Medical Center-Nurse Educator | September 2022-Current |

WORK HISTORY Travel Nurse

| | |
|---|------------------------------------|
| Florida Hospital Medical Memorial-ICU Daytona, FL | March 2015- January 2016 |
| Virginia Mason-ICU Seattle, WA | January 2016- April 2016 |
| Florida Hospital Medical Memorial-ICU Daytona, FL | April 2016- May 2016 |
| Ocala Regional Medical Center- ICU Ocala, FL | August 2016-October 2016 |
| Sutter Memorial-ICU Modesto, CA | November 2016- October 2018 |
| University of Washington-SICU Seattle, Washington | November 2017-January 2018 |
| Banner Baywood-ICU Mesa, AZ | December 2018- June 2019 |
| Banner Desert-ICU Mesa, AZ | August 2019-October 2019 |
| New York University Winthrop – ICU COVID Response Long Island, NY | April 2020-May 2020 |
| Jersey Shore University- ICU COVID Response Neptune, NJ | June 2020-August 2020 |
| John C. Lincoln Medical Center-ICU COVID Response Phoenix, AZ | August 2020-Sept 2020 |
| Central Maine Medical Center-ICU/CVICU Lewiston, ME | November 2020-May 2021 |
| Massachusetts General Hospital-CVICU Boston, MA | May 2021-July 2023 |

Committees and Councils

Code Blue Committee, Fall Committee, Critical Care Committee, UBPC, RCAs, Medication Safety, Stroke Committee, SWAT, Quality, General Value Analysis

CERTIFICATIONS

TNCC, ACLS, BLS, PALS, NIH, ICE, CCRN

Associate Broker Aziza Mubalama Perkins

City of Auburn ME | Generated 3/4/2025 @ 8:05 am by OnBoardGOV - Powered by ClerkBase

Status

Name Associate Broker Aziza Mubalama Perkins
Application Date 2/20/2025
Expiration Date 5/20/2025
Board Member [Aziza Mubalama Perkins](#)
Status Validated

| Board | Vacancies | Status | Actions |
|---|-----------|----------------------|--------------------------|
| Planning Board ::Associate Member | 2 | Pending | <input type="checkbox"/> |

Basic Information

Name
Associate Broker Aziza Mubalama Perkins

Please describe why you wish to serve on the Committee/Board.
I wish to serve on the Committee/Board because I am passionate about becoming more involved in my community. I want to be a part of the positive change and contribute fresh ideas that can benefit everyone. It would be an honor to work alongside others who are dedicated to making our community a better place, and I am eager to help serve the diverse needs of those around us. It would truly be a pleasure to be considered as a board member and contribute to meaningful progress.

What do you hope to accomplish?
I hope to accomplish the creation of a community that feels safe, inclusive, and welcoming to everyone. I believe that when people feel valued and supported, they can thrive. By fostering a sense of belonging and providing resources for all, I want to help build an environment where everyone has the opportunity to grow, contribute, and feel part of something positive

Are you presently serving on a City board or committee? If so, which one(s)?
Not at this time.

Have you completed FOAA Training?
Yes

What is your ward?
1

Additional Information

Notes

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Contact Information

Address
75 Whitney St
Auburn, ME 04210

Yes, I am a resident
Yes

Email
azizaperkinsrealty@gmail.com

Cell Phone
2073998751

Bilal Hussein

City of Auburn ME | Generated 3/4/2025 @ 8:05 am by OnBoardGOV - Powered by ClerkBase

Status

Name Bilal Hussein
Application Date 2/26/2025
Expiration Date 5/26/2025
Board Member [Bilal Hussein](#)
Status Validated

| Board | Vacancies | Status | Actions |
|---|-----------|----------------------|--------------------------|
| Planning Board ::Associate Member | 2 | Pending | <input type="checkbox"/> |

Basic Information

Name
Bilal Hussein

Please describe why you wish to serve on the Committee/Board.

I wish to serve on the Auburn Planning Board because I want to have an impact on my community. I understand that 60% of Auburn's land is zoned for agricultural use. This is great to have access to a wonderful heritage industry. Maine is also facing a housing crisis, and its upon local leaders at the municipal level to come up with solutions for these issues. I want to be actively part of the solution-making process!

What do you hope to accomplish?

I served previously on the Auburn Planning Board (2017-2018) as a Student Representative. I hope to build on my experience by bringing a new voice/perspective to the table where critical decisions are being made. I hope to also make Auburn Planning Board see issues in a holistic manner. Ordinances, zoning, and housing are issues that impact many people in the city and its important to raise awareness around this. I'd like to ultimately, contribute to the overall vision and quality of life in the City of Auburn.

Have you completed FOAA Training?

No

What is your ward?

2

Additional Information

Notes

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Contact Information

Address
40 Weaver Street
Auburn, ME 04210

Yes, I am a resident
Yes

Email
bihussein0@gmail.com

Bilal Hussein

www.linkedin.com/in/bilal-hussein-420129228/ • bihussein0@gmail.com • (404)-988-2922

EDUCATION

University of Southern Maine, Portland, Maine

Degree: B.A. in Political Science, Minor in Philosophy, May 2023

GPA: 3.7

Activities: 51st Student Government Association, Vice-Chair. Maine Model United Nations Conference, Secretary-General (2021-2022). USM Muslim Student Association, President. USM Chess Club, President.

PROFESSIONAL EXPERIENCE

Maine State Senate Majority Office, Augusta, ME *Legislative Aide* Oct 2023 – present

- Managed and handled constituent cases and inquiries for 3 State Senators, ensuring timely responses, and working with liaisons within state government to resolve constituent problems to the full extent as possible
- Worked with Communications Director on drafting press releases, providing updates on legislative items, and reviewed opinion pieces/news columns.
- Tracked assigned caucus members legislation through the entirety of the legislative process and monitored committee hearings as well as legislative testimony.

New Mainers Public Health Initiative, Lewiston, ME

Behavioral Health Professional Jul 2020 – May 2022

- Designed and implemented behavioral treatment plans that included short- and long-term objectives and behavioral interventions.
- Maintained all pertinent documentation, sustained contact with therapeutic staff and other community resources, and prepared for court hearings if necessary.
- Conducted and organized social, educational, and cultural events for resident communities.
- Ensured compliance of all state, federal laws, standards, and procedures.

UNUM, Portland, ME

Benefits Research and Information Summer Intern May 2022 – Sep 2022

- Researched and resolved benefit issues while maintaining a teamwork environment.
- Retrieved from and/or sent info to multiple carriers regarding enrollment for benefits.
- Implemented, maintained, and updated procedures for reports processing and other activity.
- Organized and managed a database in MS Access to gather and streamline the information throughout the department.
- Developed working relationships with various functional and servicing areas such as clinical and vocational services.
- Participated in cross-functional business case challenges with other summer associates to develop new procedures for pending needs.

STUDENT LEADERSHIP

University of Southern Maine Gorham, ME

Maine Model United Nations Leadership Team, Secretary General Sep 2022 – Dec 2023

- Served as Secretary-General of an eight member leadership team
- Facilitated the training of 20-30 college students in international relations and parliamentary procedure
- Managed and planned Model United Nations simulation for 300 high school students over a three-day period

Vice-Chair of the USM Student Senate Jan 2021- December 2023

- Served as Vice-Chair of USM Student Senate
- Facilitated the creation of the Committee on Racial Equality (CORE)

Edward Little High School Auburn, ME

Student Representative to Auburn Planning Board June 2017 – May 2018

- Attended monthly meetings regarding zoning matters and changes to the Comprehensive Plan

Ms. Denise Turgeon

City of Auburn ME | Generated 3/4/2025 @ 8:05 am by OnBoardGOV - Powered by ClerkBase

Status

Name Ms. Denise Turgeon
Application Date 3/3/2025
Expiration Date 6/3/2025
Board Member [Denise Turgeon](#)
Status Validated

| Board | Vacancies | Status | Actions |
|---|-----------|----------------------|--------------------------|
| Planning Board ::Associate Member | 2 | Pending | <input type="checkbox"/> |

Basic Information

Name
Ms. Denise Turgeon

Please describe why you wish to serve on the Committee/Board.
Ensure financial analysis is accurate and robust

Are you presently serving on a City board or committee? If so, which one(s)?
No

Have you completed FOAA Training?
No

What is your ward?
2

Contact Information

Address
46 Orchard Street
Auburn, ME 04210

Yes, I am a resident
Yes

Email
dturgeon33@gmail.com

Additional Information

Notes
I'm currently on vacation and will complete the training when I return.

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SUMMARY

Senior management professional with executive and international experience. Recognized for maximizing company profitability and efficiency in various industries. Successful in diagnosing, solving, and implementing the changes necessary to address complex business problems covering business strategy, systems, policies and people. Demonstrated success in startups and large corporate organizations. A nimble, trusted resource who brings both depth and breadth to an organization. Expertise includes:

- Strategic Planning
- Profitability Analysis
- Client/Stakeholder Management
- Data Analysis
- Program Management
- Process Improvement

EXPERIENCE

TD BANK, Falmouth, ME 2017 – Present

Strategy Specialist, Commercial Bank

- Managed cross-functional project teams on regulatory, policy, and procedural change programs. Developed operational response and policy guidance, remediated audit findings, and managed stakeholders.
- Significant portfolio analysis.
- Developed Credit Management strategy for newly formed Credit Management verticals. Led cross-functional team to develop initial strategy materials, credit standards, and associated job aids. Recognized for creativity in solutions, materials

Financial Analyst II

- Created first end-to-end model to allocate Corporate Overhead costs to LOBs; model allows for "what if" analysis and easier incorporation of changes from the rest of the organization. Reduced time required for completing the work and facilitated conversations with internal customers.

TIAA-CREF, Charlotte, NC 2012 – 2016

Director, Sr. Program Manager

- Within Platform Strategy, managed program to create 3-5 year strategic plans for over 50 technical platforms. Developed an overall IT strategy to achieve corporate strategy and reviewed each roadmap for content. Facilitated technical discussions and cross-functional offsite meetings.
- Assessed digital performance through significant data analysis of transactions, customer profile data, and financials to develop changes in website functionality.

MOTT MACDONALD, Westwood, MA 2010 – 2012

Project Manager

- Developed business plan to grow business stream three-fold, including all strategic, planning, marketing, and operations processes, metrics, and required investments.
- Manage operations and finance for \$8 million in consulting projects. Initiated process improvements in staff management, project scheduling.

ACROSSWORLD EDUCATION, Boston, MA 2009 – 2010

Director of Operations

Built business plan and internal structure/processes for a start-up company in education technology services

- Developed overall business model. Advised President/CEO on all strategic planning issues. Built market analysis models to size revenue opportunity and associated business plan to execute the strategy.
- Designed and conducted focus group sessions to develop product requirements.

BAY STATE COLLEGE, Boston, MA 2008 – 2009

Adjunct Professor

- Designed and taught Introduction to Business Management for Undergraduate Business department

FIDELITY INVESTMENTS, Marlborough, MA 2005 – 2008

Director, Cost Management

Within Information Technology group, appointed to develop program to significantly reduce cost per participant metric and achieve scale across software platforms

- Developed strategic framework to manage every aspect of \$500 million support and maintenance budget. Established and led cross-functional teams designed to identify and prioritize issues/solutions. Routinely presented to and advised C-level Executives/Senior Vice Presidents. Managed team of analysts. Exceeded first year cost reduction goals by 50 percent.
- Developed infrastructure, labor, and application-specific KPIs for use in benchmarking, achieving five-year plan targets. Designed and managed development of new online reporting tool.
- Initiated approach to total cost of ownership that improved business case analysis/decision-making in the software development process. Developed processes and evaluated tools for analysis.

SABRE, London, England/Houston, TX

2000 – 2004

Management Consultant

Change agent for international airline executives in management consulting role

- Project Manager for a major strategy/process re-engineering project that redesigned an international airline.
 - Personally re-engineered processes to integrate marketing and planning units. Developed a new integrated planning process and distribution strategy designed to reduce expenses by 15-20 percent. Applied gap analysis and facilitated cross-functional group sessions.
 - Directed consultants covering revenue management, corporate sales and distribution logistics portions of the engagement.
- Formulated alliance negotiation strategy for Eastern European carrier considering membership in global airline alliance. Reviewed strategic, operational, and cultural synergies between the client and potential partners.

CONTINENTAL AIRLINES, Houston, TX

1997 – 2000

Manager, Global Gateway Project, Corporate Real Estate

Corporate liaison for a \$1 billion airport expansion project

- Initiated new approach to program management by identifying potential work process and staffing improvements as well as enhanced application of technology.
- Managed third-party accountants, tax department, and real estate staff in creating a \$50 million reimbursement package for first bond draw down. Approved subsequent monthly bond requisitions and developed project controls.

Senior Associate, Flight Profitability System

Part of business team responsible for enhancing cost accounting methodologies that determine profitability of individual flights

- Created new methodology for allocating \$616 million in annual commission expense to individual markets. Developed business requirements, assessed data warehouse content and capabilities, and tested proposal to determine impact on company-, geography-, and market-level results.
- Designed and implemented the first model that converted overall corporate budget/plan to market level. Allocated \$13 billion in revenue and expenses to more than 200 markets.

Associate, Corporate Development

Assessed profitability of potential new markets, alliances and marketing agreements

- Formulated Continental's strategy to effectively access a new international business market. Forecasted demand, fares and net P/L for 14 scenarios. Identified potential code share/alliance partners. Participated in preliminary negotiations with CEO of target carrier.
- Assessed potential code share/block agreements with 5 different carriers. Qualified impact in terms of passengers and net contribution. Assessed possible responses by competitors, estimating lost traffic and recommending alternative course of action.
- Part of project teams analyzing revenue potential for acquisitions, five-year plan, special projects. Translated impact of five-year plan on strategic operational programs.

ICF KAISER INTERNATIONAL, Fairfax, VA

1991 – 1995

Analyst/Research Assistant

Public policy analyst supporting public and private sector clients' environmental compliance programs

- Managed \$500K in EPA projects. Served as primary client contact. Developed and monitored budgets for individual projects. Directed project teams. Drafted project work plans and progress reports.
- Performed reviews of compliance programs at Fortune 100 facilities, creating recommendations for process and information technology changes to improve compliance.
- Led project team revising US DOT inspection and enforcement process. Conducted interviews, analyzed legislation, drafted recommendations, and managed project team.

E D U C A T I O N

THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL, Chapel Hill, NC

Master of Business Administration

TUFTS UNIVERSITY, Medford, MA

Bachelor of Arts, cum laude